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ONTARIO FLOORBALL ASSOCIATION(OFA)
CODE OF CONDUCT

(Revised April 2015)** This Code of Conduct replaces and supersedes all pre-existing alternate OFA codes of conduct including those that exist in a) the Directors' Responsibilities Policy, b) the Directors' Handbook, c) the Participation Agreement, d) the Officials Handbook, e) the Coaches Handbook, Handbook, and f) any other handbook, guidelines or policy posted on the OFA website prior to April, 5 2015. **

Definitions

1.The following terms have these meanings in this Code:

a) “**Individuals**”– All categories of membership defined in Section 2.1 of the Ontario Floorball Association(OFA) constitution and By-laws, as well as, all individuals engaged in activities with the OFA, including but not limited to, clubs, athletes, coaches, officials, volunteers, managers, administrators, directors and officers of the OFA, spectators of OFA events and parents of OFA members.

Purpose

2. The purpose of this Code of Conduct ("Code") is to ensure a safe and positive environment (within OFA programs, activities, and events) by making all Individuals aware that there is an expectation, at all times, of appropriate behaviour consistent with the values of the OFA, as set out in section 3 of this Code.

3.The OFA is committed to providing an environment in which all individuals are treated with respect. The OFA supports equal opportunity and prohibits discriminatory practices. Individuals are expected to conduct themselves at all times in a manner consistent with the values of the OFA that include fairness, integrity, accountability, excellence, accessibility, innovation, and respect.

4.Conduct that violates this Code may be subject to sanctions pursuant to the OFA's Discipline and Complaints Policy.

Application of this Code

5.This Code applies to conduct that may arise during the course of OFA business, activities, and events, including but not limited to: its office environment, competitions, practices, training camps, tryouts, travel, and any meetings of the OFA.

6.This Code also applies to the conduct of Individuals that may occur outside of the OFA's business, activities, events, and meetings when such conduct adversely affects relationships within the OFA (and its work and sport environment) and is detrimental to the image and reputation of the OFA. Such applicability will be made by the OFA in its sole discretion. Responsibilities

7. All Individuals have a responsibility to:

a) Maintain and enhance the dignity and self-esteem of OFA members and other Individuals by:

i. Demonstrating respect to individuals regardless of body type, physical characteristics, athletic ability, gender, Ancestry, colour, ethnic or racial origin, nationality, national origin, sexual orientation, age, marital status, religion, Religious belief, political belief, disability or economic status

ii. Focusing comments or criticism appropriately and avoiding public criticism of athletes, coaches, officials, organizers, volunteers, employees and members

iii. Consistently demonstrating the spirit of sportsmanship, sport leadership and ethical conduct

iv. Acting, when appropriate, to prevent or correct practices that are unjustly discriminatory;

v. Consistently treating individuals fairly and reasonably

vi. Ensuring adherence to the rules of Floorball and the spirit of those rules

b) Refrain from any behaviour that constitutes harassment, where harassment is defined as comment or conduct directed towards an individual or group, which is offensive, abusive, racist, sexist, degrading, or malicious. Types of behaviour that constitute harassment include, but are not limited to:

- i. Written or verbal abuse, threats or outbursts
- ii. The display of visual material which is offensive or which one ought to know is offensive in the circumstances
- iii. Unwelcome remarks, jokes, comments, innuendo or taunts
- iv. Leering or other suggestive or obscene gestures
- v. Condescending or patronizing behaviour which is intended to undermine self-esteem, diminish performance or adversely affect working conditions
- vi. Practical jokes which cause awkwardness or embarrassment, endanger a person's safety, or negatively affect performance
- vii. Any form of hazing where hazing is defined as "Any potentially humiliating, degrading, abusive, or dangerous activity expected of a junior-ranking athlete by a more senior team-mate, which does not contribute to either athlete's positive development, but is required to be accepted as part of a team, regardless of the junior-ranking athlete's willingness to participate. This includes, but is not limited to, any activity, no matter how traditional or seemingly benign, that sets apart or alienates any team-mate based on class, number of years on the team, or athletic ability."
- viii. Unwanted physical contact including, but not limited to, touching, petting, pinching, or kissing
- ix. Unwelcome sexual flirtations, advances, requests, or invitations
- x. Physical or sexual assault
- xi. Behaviours such as those described above that are not directed towards a specific individual or group but have the same effect of creating a negative or hostile environment
- xii. Retaliation or threats of retaliation against an individual who reports harassment to the OFA

c) Refrain from any behaviour that constitutes sexual harassment, where sexual harassment is defined as unwelcome sexual comments and sexual advances, requests for sexual favours, or conduct of a sexual nature. Types of behaviour that constitute sexual harassment include, but are not limited to:

- i. Sexist jokes
- ii. Display of sexually offensive material
- iii. Sexually degrading words used to describe a person
- iv. Inquiries or comments about a person's sex life
- v. Unwelcome sexual flirtations, advances or propositions
- vi. Persistent unwanted contact
- v. Unwelcome sexual flirtations, advances or propositions
- vi. Persistent unwanted contact

d) Abstain from the non-medical use of drugs or the use of performance-enhancing drugs or methods. More specifically, the Ontario Floorball Association adopts and adheres to the Canadian Anti-Doping Program. Any infraction under this Program shall be considered an infraction of this Code and shall be subject to disciplinary action, and possible sanction, pursuant to the Ontario Floorball Association Discipline and Complaints Policy. The OFA will respect any penalty enacted pursuant to a breach of the Canadian Anti-Doping Program, whether imposed by the OFA or any other sport organization

e) Refrain from associating with any person for the purpose of coaching, training, competition, instruction, administration, management, athletic development or supervision of the sport of competitive Floorball, who has incurred an anti-doping rule violation and is serving a sanction involving a period of ineligibility imposed pursuant to the Canadian Anti-Doping Program and/or the World Anti-Doping Code and recognized by the Canadian Centre for Ethics in Sport (CCES)

f) Refrain from the use of power or authority in an attempt to coerce another person to engage in inappropriate activities

- g) In the case of adults, avoid consuming alcohol in situations where minors are present, and take reasonable steps to manage the responsible consumption of alcoholic beverages in adult-oriented social Situations associated with OFA events
- h) Respect the property of others and not will fully cause damage
- i) Promote Floorball in the most constructive and positive manner possible
- j) Adhere to all federal, provincial, municipal and host country laws
- k) Comply at all times with the bylaws, policies, procedures, rules and regulations of the Ontario Floorball Association, as adopted and amended from time to time.

Board/Committee Members and Staff

8. In addition to paragraph 7 of the OFA Code of Conduct (above), Board and Committee Members and Staff of the Ontario Floorball Association will:

- a) Function primarily as a member of the board and/or committee(s) of the OFA; not as a member of any other particular member or constituency
- b) Act with honesty and integrity and conduct himself or herself in a manner consistent with the nature and responsibilities of OFA business and the maintenance of Member confidence
- c) Ensures that the financial affairs of the OFA are conducted in a responsible and transparent manner with due regard for his or her fiduciary responsibilities
- d) Conduct oneself openly, professionally, lawfully and in good faith in the best interests of the OFA
- e) Be independent and impartial and not be influenced by self-interest, outside pressure, expectation of reward or fear of criticism
- f) Behave with decorum appropriate to both circumstance and position and be fair, equitable, considerate and honest in all dealings with others
- g) Keep informed about the activities of the OFA, the provincial Floorball community, and general trends in the sectors in which it operates
- h) Exercise the degree of care, diligence and skill required in the performance of his or her duties pursuant to the laws under which the OFA is incorporated
- i) Respect the confidentiality appropriate to issues of a sensitive nature
- j) Ensure that all Members are given sufficient opportunity to express opinions, and that all opinions are given due consideration and weight
- k) Respect the decisions of the majority and resign if unable to do so
- l) Commit the time to attend meetings and to be diligent in preparation for, and participation in, discussions at such meetings
- m) Have a thorough knowledge and understanding of all OFA governance documents
- n) Conforms to the bylaws and policies approved by the OFA, in particular this Code of Conduct as well as, for Directors, the Conflict of Interest Policy and Confidentiality Agreement

Coaches

10. In addition to paragraph 7 of the OFA Code of Conduct (above), coaches have additional responsibilities. The coach-athlete relationship is a privileged one and plays a critical role in the personal, sport, and athletic development of the athlete. Coaches must understand and respect the inherent power imbalance that exists in this relationship and must be extremely careful not to abuse it, consciously or unconsciously.

Coaches will:

- a) Meet the highest standards of credentials, integrity and suitability, including but not limited to such considerations established by the OFA Screening Policy, so that the Floorball community is satisfied it has minimized the risk of an unsafe environment
- b) Report any ongoing criminal investigation, conviction or existing bail conditions, including those for violence; child pornography; or possession, use or sale of any illegal substance
- c) Under no circumstances provide, promote or condone the use of drugs (other than properly prescribed medications) or performance-enhancing substances and, in the case of minors, alcoholic beverages and/or tobacco
- d) Respect all other teams and athletes from other teams and, in dealings with them, not encroach upon topics or actions which are deemed to be within the realm of 'coaching', unless first receiving approval from the coach who is responsible for the team or athlete(s) involved

- e) Not engage in a sexual relationship with an athlete of under the age of 18 years, or an intimate or sexual relation with an athlete over the age of 18 if the coach is in a position of power, trust or authority over such athlete
 - f) Recognize the power inherent in the position of coach and respect and promote the rights of all participants in sport. This is accomplished by establishing and following procedures for confidentiality (right to privacy), informed participation, and fair and reasonable treatment. Coaches have a special responsibility to respect and promote the rights of participants who are in a vulnerable or dependent position and less able to protect their own rights
 - g) Dress professionally, neatly and inoffensively
 - h) Use inoffensive language, taking into account the audience being addressed Athletes
11. In addition to paragraph 7 of the OFA Code of Conduct (above), athletes will have additional responsibilities to:

- a) Report any medical problems in a timely fashion, where such problems may limit the athlete's ability to travel, train or compete
- b) Participate and appear on time, well-nourished and prepared to participate to one's best abilities in all competitions, practices, training sessions, events, activities, or projects
- c) Properly represent oneself and not attempt to enter a competition for which one is not eligible, by reason of age, classification, or other reason
- d) Adhere to the OFA's rules and requirements regarding clothing and equipment
- e) Never ridicule a participant for a poor performance or practice
- f) Act in a sportsmanlike manner and not display appearances of violence, foul language, or gestures to other players, officials, coaches, or spectators
- g) Dress in a manner representative of the OFA with focus being on neatness, cleanliness, and discretion. Designated official clothing, if applicable, must be worn when traveling and competing
- h) Act in accordance with the OFA's policies and procedures and, when applicable, additional rules as outlined by coaches or chaperones Officials

12. In addition to paragraph 7 of the OFA Code of Conduct (above), officials will have additional responsibilities o:

- a) Accept an assignment to officiate at a match only if one intends to honour that commitment. If, for any reason, one is unable to attend, let the person in charge of officials know as soon as possible
- b) Be fair and objective
- c) Avoid situations in which a conflict of interest may arise
- d) Be as impartial, unobtrusive and inconspicuous as possible
- e) Conduct all events according to the rules of the OFA
- f) Make independent judgments

Parents/Guardians and Spectators

13. In addition to paragraph 7 of the OFA Code of Conduct (above), parents/guardians of Individuals and Spectators at events will:

- a) Encourage athletes to play by the rules and resolve conflicts without resorting to hostility or violence
- b) Never ridicule a participant for a poor performance or practice
- c) Respect the decisions and judgments of officials and encourage athletes to do the same
- d) Not question the judgment or honesty of an official or an OFA staff member
- e) Respect and show appreciation to all competitors and to the coaches, officials, and other volunteers who give their time to the sport
- f) Keep off of the competition area and not interfere with events or calls